

ROTARY GRANT APPLICATION PROCEDURE

Please note: Applications that **do not adhere** to these guidelines will not be considered.

- . (1) Deadline for applications will be May 15, 2019. Late applications will not be considered. Decisions will be announced on or after June 15, 2019.
- . (2) Grants may be awarded up to \$1,000 maximum.
- . (3) Each application shall fit on **ONE SIDE** of an 8 1/2 x 11 sheet of paper and either mailed to us or **preferably e-mailed to Grants@GenevaRotaryClub.org**.
- . (4) Grant applicants must be 501(c)(3) tax exempt entities.
- . (5) Each application for funding shall include the following information: • Name and address of the organization • 501(c)(3) tax-exempt number of the organization • **Name, address, phone number, and e-mail address of the contact person** • Amount requested • A description of the purpose of the grant and expected accomplishments, including the number of people to be served

Evaluation Criteria:

Grants shall be evaluated according to the following priorities:

Priority #1 - Rotary 4-way Test: How well the proposal meets the 4-way Test:

- Is it the TRUTH?
- Is it FAIR to all concerned?
- Will it build GOODWILL and BETTER FRIENDSHIPS?
- Will it be BENEFICIAL to all concerned?

Priority #2 - Serving Geneva Youth: Proposals that serve Geneva youth will have the highest priority; proposals that serve more young people will take priority over proposals that serve fewer.

Priority #3 - Serving the general Geneva Community: Proposals that benefit the overall Geneva Community will have the next highest priority; proposals that benefit more people will take priority over proposals that benefit fewer.

Priority #4 - Serving the wider Community: Proposals that benefit the wider community will have the next highest priority; proposals that benefit more people will again take priority over proposals that benefit fewer.