

Rotary Grant Application Procedure

Please note: Applications that **do not adhere** to these guidelines will not be considered.

- (1) The deadline for applications will be May 16, 2025. Late applications will not be considered. Decisions will be announced after June 9, 2025.
- (2) Grants may be awarded up to \$1,000 maximum.
- (3) Each application narrative shall fit on **ONE SIDE** of an 8 1/2 x 11 sheet of paper. Along with the application a project budget must also be submitted. The application and budget can be **e-mailed to Grants@GenevaRotaryClub.org**.
- (4) Grant applicants must be 501(c)(3) tax exempt entities.
- (5) Each application for funding shall include the following information:
 - Name and address of the organization
 - 501(c)(3) tax-exempt number of the organization
 - Name, address, phone number, and e-mail address of the contact person
 - Amount requested
 - A description of the purpose of the grant and expected accomplishments, including the number of people to be served.
 - If a previous grant recipient, a brief explanation about the impact of the grant funded project.

Evaluation Criteria: Grants shall be evaluated according to the following priorities:

Priority #1 Rotary 4-Way Test - How well the proposal meets the 4-Way Test:

- Is it the TRUTH?
- Is it FAIR to all concerned?
- Will it build GOODWILL and BETTER FRIENDSHIP?
- Will it be BENEFICIAL to all concerned?

Priority #2 Serving Geneva Youth - Proposals that serve Geneva youth will have the highest priority; proposals that serve more young people will take priority over proposals that serve fewer.

Priority #3 Serving the Overall Geneva Community - Proposals that benefit the overall Geneva Community will have the next highest priority; proposals that benefit more people will take priority over proposals that benefit fewer.

Priority #4 Serving the Wider Regional Community - Proposals that benefit the wider regional community will have the next highest priority; proposals that benefit more people will again take priority over proposals that benefit fewer.